

HOPE Community Academy  
Minutes of the Board of Directors Meeting  
April 8, 2010  
720 Payne Avenue, St. Paul, MN 55130 – Conference Room of HOPE

<b>Members present</b>	<b>Absent</b>	<b>Staff Present</b>	<b>Also Present</b>
Kristina Fehn Warren Hegge Barb Bates Dale Anderson Yer Yang Danielle Zdon Ania Wrase		Maychy Vu Stacey Avila Kaveh Ghazi	

**Call to Order:** Warren called the meeting to order at 5:04 p.m. A quorum was present.

**Approval of Agenda:** Agenda was approved as corrected with adding Director Evaluation to New Business.

**Approval of February 25, 2010 Minutes:** Minutes were approved as written.

**Community Comments:** There were no community comments.

**Consent Agenda:**

- a. **2010-2011 Calendar-** A committee consisting of Donna and four other teachers organized a vote on the 2010-2011 calendar and the calendar that won the vote was presented to the board for approval. The calendar remains the same as past years with 190 student days and 196 teacher days. The school year will begin on August 23, 2010 and end on June 15, 2011.
- b. **Facility Use Policy-** A fee schedule and an application for facility use was presented to the board for approval. The fee schedule and application are for non school activities or for outsiders to rent space within the school.
- c. **Annual Charter Agreement-Northern Star Council-** The annual agreement with The North Star Council (Boy Scouts) was presented to the board for approval. The boy scout troop meets on site at HOPE and has members that are HOPE students.

Dale moved to approve consent agenda items. Danielle seconded. Approved.

**Committee Reports**

*Executive Committee –*

- The Executive Committee did not meet due to the Director Evaluation.

*Finance Committee-*

- Expenses currently exceed the revenues by \$1,099,637 but after the state holdback is released expenses will exceed revenues by \$239,174.
- The holdback and the fact that some invoices from January until March had not been processed yet have had a part in the large deficit jump from January until now.
- There will need to be a budget tightening in the 2010-2011 school year in order to stop HOPE from falling farther into a deficit and to try refrain from using even more of the fund balance.

### *Board Development Committee-*

- The committee would like the current board members to put together a small statement as to how they became board members and the benefits of being a board member so that they can present these at the May staff meeting in the hopes of recruiting new members.
- A plan was made to work with the website to clearly identify board members and offer their contact information.
- The Executive Committee suggested that they would like to see an annual board retreat or training event yearly.

### *Policy Committee-*

- Had nothing further to report other than submitting the Facility Policy for approval.

### *Marketing Committee-*

- Did not meet.

## **New Business**

### Director's Report – Report Attached

- Updated enrollment was 416.
- Open House was scheduled for April 29, 2010 and has been cancelled due to previous experience of little interest. This time will be used in another way to try to recruit.
- The Intent to Return has shown that approximately 339 students 1<sup>st</sup> through 8<sup>th</sup> will be returning to HOPE for the 2010-2011 school year and 41 students were screened for Kindergarten.
- Maychy will budget for 2010-2011 at 412 to be conservative and has announced that there will need to be some cuts to the budget and has asked for staff input.
- The University of St. Thomas has received the renewal documents for the charter but they have verbally said that they will renew however for only one year because new requirements state that they must apply in order to be an Authorizer for HOPE.
- Maychy has been keeping up to date with news in legislation and there is a new Charter School Facility Lease in the works called the Facilities Transition Lease and it is to help charter school purchase their own building and HOPE would be eligible if this were to take effect.

### Technology Scope and Sequence-Presented by Kaveh Ghazi

- Minnesota does not have their own Scope and Sequence instead HOPE follows NETS, National Education Technology Standards.
- The Technology team would like to work on offering ½ day training sessions to teachers in the 2010-2011 school year to teach them the technology basics they would be required to know.
- The idea behind the technology scope and sequence is to offer teachers something concrete to follow.
- A proposal for curriculum will be submitted to the proper individuals so that it may be presented to the board for approval.

### Director Evaluation

- The Executive Committee proposed to renew Maychy's Director Contract for the 2010-2011 school year. The contract itself will be submitted along with the others at the May board meeting.
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Dale motioned to approve. Ania seconded. Approved

Warren motioned to adjourn the meeting at 5:56 p.m. Ania seconded. Adjourned.

***The next Board Meeting will on May 6, 2010 at 5:00 p.m.***