

HOPE Community Academy
 Minutes of the Board of Directors Meeting
 September 23, 2010
 720 Payne Avenue, St. Paul, MN 55130 – Conference Room of HOPE

Members present	Absent	Staff Present	Also Present
Danielle Zdon		Maychy Vu	Mark Beltz
Warren Hegge		Stacey Avila	Lee Thao
Barb Bates			
Dale Anderson			
Ania Wrase			

Call to Order: Warren called the meeting to order at 5:03 p.m. A quorum was present.

Approval of Agenda: Agenda was approved as corrected with adding Mark Beltz to Finance Committee reports and adding PTO discussion to consent agenda items.

Approval of June 15, 2010 Minutes: Minutes were approved as written.

Community Comments: There were no community comments.

Consent Agenda:

- a. **PTO Proposal-** The policy committee proposed to add an addendum to the PTO policy that would allow employees to cash out their unpaid PTO days. The addendum would be in effect for one year only (2010-2011 school year) and there are guidelines that an individual must meet in order to qualify. Employees would need to have a total of 40 hours to carry over to the next school year before they qualify for cash out. If they have more than 40 hours remaining after that carryover then they may cash the hours out in increments of 8 hours which will be paid at \$75. The maximum cash out amount will be set at \$375 for the year.
- b. **Vendor Contracts-** The remaining vendor contracts for 2010-2011 were presented for approval.

Metro ECSU	(AYP Assistance/ Prof. Development)	700.00 year
SafeWay	(Bus transportation)	299,250 year
Ezy Ride 4U	(Van transportation)	168,150 year
Willard Network Technologies	(IT Consultant)	60,000 year
MN School Board		630.00 year
Caravan Kids Catering	(Food Service)	293,926 year

Dale questioned whether or not a policy has been put into place to request RFP's for such services as transportation and food service. Maychy responded that the Finance Committee will be looking at this process during the 2010-2011 school year.

Dale moved to approve consent agenda items. Danielle seconded. Approved.

- c. **Q Comp Plan Change-** Donna has requested to make a change in the Teacher Observation/ Evaluation portion of the Q Comp Plan. The change differs from the original approved plan in that teachers will not conduct a separate personal evaluation, all teachers will be trained to use the walk-through rubric, and all teachers will be trained to use the SIOP rubric.

Committee Reports

Executive Committee –

- The Executive Committee did not report.

Finance Committee-

- Mark Beltz presented on the budget. Due to the fact that HOPE budgeted at 412 students and at the beginning of the year had 459 enrolled the budget looks positive but Mark stressed that we need to continue to be frugal because enrollment is not always stable.

Board Development Committee-

- Met previous months to discuss board vacancies and opened the voting up to the parents at the Parent Orientations for the open board positions.
- Discussion was held about changing the number of board members from nine to seven. However, concerns were raised about a lower number and then with absences affecting quorum.

Policy Committee-

- Presented the PTO policy under the Consent Agenda items.

Marketing Committee-

- Did not report

New Business

Elections

- Kim Schmidt (teacher) received a total of 53 votes, Danielle Zdon (teacher) received a total of 41 votes, Lee Thao (parent) received a total of 65 votes, and Ruth DeMunck received a total of 2 votes.

Dale moved to accept Kim, Danielle, and Lee as board members. Ania seconded. Approved

The three new members were officially seated and will serve a three year term.

Director's Report – Report Attached

- Hmong Dance group to perform at Eastside Community event on October 8, 2010 and at Mears Park event on October 9, 2010.
- AYP reading was not met which puts HOPE in its fourth year of not meeting AYP in that area and that means it is a Corrective Action Plan Year and the plan is due to the Minnesota Department of Education by November 1, 2010.
- HOPE received a grant that will help implement the Wellness Policy for the school.
- Lao Family will work with HOPE again this year and will continue to come out to meet with students.
- Family Nights have turned to themed nights instead of grade leveled.

Warren motioned to adjourn the meeting at 6:26 p.m. Adjourned.