

HOPE Community Academy  
Minutes of the Board of Directors Meeting  
December 16, 2010  
720 Payne Avenue, St. Paul, MN 55130 – Conference Room of HOPE

**Members present**

Ania Wrase  
Warren Hegge  
Barb Bates  
Kim Schmidt  
Danielle Zdon

**Absent**

Lee Thao  
Dale Anderson

**Staff Present**

Maychy Vu  
Stacey Avila  
Jade Soik

**Also Present**

Nick Taintor

**Call to Order:** Warren called the meeting to order at 5:12 p.m. A quorum was present.

**Approval of Agenda:** Approved as written.

**Approval of November 11, 2010 Minutes:** Minutes were approved as written.

**Community Comments:** There were no community comments.

**Consent Agenda:**

- a. **2009-2010 Audit-** HOPE had two findings in the 2009-2010 audit. The first finding was a deficiency of a lack of personal activity reports for individuals paid with title dollars, HOPE has accepted this error and has a corrective action plan in place to fix this error. The second finding was a significant finding which proved to be a SERVS error and Dennis with LarsonAllen will be clearing this up or updating HOPE.

Audit needs to be approved by the Board before December 31, 2010 so that it can be submitted to MDE.

There was a motion to approve the audit provided that there is a corrective action plan for findings.

Ania moved to approve. Danielle seconded. Approved.

**Committee Reports**

*Executive Committee –*

- Information discussed at the Executive Committee meeting will be covered in the Director's Report.

*Finance Committee-*

- Reviewed Financials (Attached)

### *Board Development Committee-*

- The Board Development Committee discussed board trainings and reviewed who on the board still needed to complete training and those members were Dale Anderson, Lee Thao, and Kim Schmidt.
- There was a motion to move the Annual Meeting from August to May in an attempt to recruit new members in March so they are on the board by May and so that when the school year starts the Board can handle actual business instead of elections of officers etc.  
Ania moved to approve. Barb seconded. Approved
- Barb, Dale, and Ania's term are up for re-election the end of this school year.
- The board will review moving the June board up a week so that teachers are still in school and not on summer vacation.

### *Policy Committee-*

- The Policy Committee did not meet.

### *Marketing Committee-*

- The marketing committee did not meet.

### **New Business**

#### Director's Report – Report Attached

- HOPE closed for two snow days, December 13-14, 2010.
- Maychy is working on checking with the MDE on whether or not those two days need to be made up at the end of the school year.
- HOPE Start expansion- Two options were discussed, one being to keep the all day program and add 10 more students and 1 more staff. The second option was to hold two half day programs with an option of daycare which would entail four staff total. The first option is the best option for a smoother transition.
- UST Authorizer Application- MDE found three deficiency areas in the Authorizer Application and UST was given the option to resubmit the application for approval by December 23, 2010. Dave will be contacting Maychy in January regarding the application.

#### Presentation- Jade Soik, Social Worker

- Jade is the homeless liaison and handles the FTIP process (handouts given).
- Mandated reporting will be added to the August opening week training for all staff.

Warren motioned to adjourn the meeting at 6:40 p.m. Adjourned.