

HOPE Community Academy
Minutes of the Board of Directors Meeting
January 27, 2011
720 Payne Avenue, St. Paul, MN 55130 – Conference Room of HOPE

Members present	Absent	Staff Present	Also Present
Lee Thao	Ania Wrase	Maychy Vu	Nick Taintor
Warren Hegge	Danielle Zdon	Stacey Avila	
Barb Bates		Mary Rotter	
Kim Schmidt		Zoua Lee	
Dale Anderson			

Call to Order: Warren called the meeting to order at 5:04 p.m. A quorum was present.

Approval of Agenda: Agenda was approved after adding Final Budget Revision to the Consent Agenda. Agenda approved as amended.

Approval of December 16, 2010 Minutes: Minutes were approved as amended after adding Jade Soik to the list of staff present.

Community Comments: There were no community comments.

Presentation:

Mary Rotter, Reading Specialist at HOPE presented on the RTI framework at HOPE. One of the questions raised is whether or not there is a way to track previous HOPE Start student's progress in reading and the answer was yes, HOPE is currently working on a way to track those students also to see if the preschool program makes a difference.

There was a discussion on a curriculum called System 44 that would be used to help students in grades three through six and it is for the students who are at an at risk level. There can be up to 60 screeners at a time and the students that reach their goal and no longer need the help of System 44 can be de-enrolled and another student can be enrolled.

There was also a question raised on whether or not there are funds available to purchase more materials for the classroom libraries and the decision was made that Maychy will work with the Literacy coach to purchase new materials for those libraries.

Consent Agenda:

- a. **Surrogate Parent-** Surrogate Parents can be appointed by the school board when no parent can be identified or their whereabouts are unknown. HOPE has a child whose mother's whereabouts are unknown and the father is incarcerated. The student lives with the grandmother and her father has asked the grandmother to act on his behalf.

The board would like to see if there is a statute regarding Surrogate Parents and whether or not the school can be held responsible for allowing someone else to act on a student's behalf other than the parent or guardian.

- b. **ELL Teacher 1 FTE-**HOPE's current enrollment is 60 over what was projected and there are more ELL students than was originally projected. A 1 FTE ELL teacher position would go to support grades 1-3 and 5-7 and also the students that are in levels one and two.

- c. **2011-2012 Yearbook Contract-** Taylor Publishing has been chosen again to manage the yearbook for the 2011-2012 school year. The approximate cost for the yearbook would be \$1,690.
- d. **Wolf Ridge 8th Grade Trip-** The 8th graders the past two years have had a fieldtrip to Washington D.C. However, the budgets cuts that were necessary at the end of the 2009-2010 school year, the trip was cut. This year the 8th grade team would like to take a trip to Wolf Ridge Environmental Learning Center. They originally requested a fieldtrip to Valleyfair but with the increased enrollment students wanted an overnight fieldtrip. The estimated cost of the three day, two night trip would be \$10,000. There was a motion to approve the audit provided that there is a corrective action plan for findings.
- e. **SES Provider Approval-** HOPE has missed AYP for the past four years and is in a Corrective Action Level which like the 2009-2010 school year calls for HOPE to provide funds for qualifying students to use SES providers for extra tutoring. The six providers that returned contracts to HOPE were ATS Project Success, Club Z!, College Tutors, Eager to Learn Tutoring Group, East Side Learning Center, and MN Learning Center-Sylvan Learning.
- f. **Final 2010-2011 Budget Revision-** The attached budget is the final revision for the 2010-2011 school year and includes the 1 FTE ELL position estimated cost for the remainder of the year would be approximately \$17,500 and includes the trip to WolfRidge.

Warren moved to approve with the contingency regarding the Surrogate Parent piece, Maychy is to send the statute to the board that shows HOPE is not responsible for anything by allowing the Surrogate to sign off on Special Education or school papers. Approved.

Committee Reports

No committees met and it was suggested by Warren that all committees try to meet at least one time between now and the next board meeting in February.

New Business

Director's Report – Report Attached

- Audit for 2009-2010 was finalized and the one finding regarding the SERVS error was removed.
- HOPE Start expansion will be presented in April with the 2011-2012 budget model.
- HOPE received the Authorization Manual from the University of St. Thomas and copies can be made for any interested board members. HOPE due to AYP status has received the minimum one year renewal with the University of St. Thomas. UST will be conducting a site visit in March and holding interviews with the Board chair, the director, and possible other board members.
- Board Members bios will be going on the website so Maychy and Stacey will put together the key items to include in the bio and then send that information to the board members.

Meeting adjourned at 6:18 p.m.

Next meeting on February 24, 2011