

HOPE Community Academy
Minutes of the Board of Directors Meeting
June 15, 2011
720 Payne Avenue, St. Paul, MN 55130 – Conference Room of HOPE

| Members present | Absent | Staff Present | Also Present |
|------------------------|---------------|----------------------|---------------------|
| Ania Wrase | | Maychy Vu | Dave Peterson |
| Warren Hegge | | Stacey Avila | |
| Barb Bates | | | |
| Kim Schmidt | | | |
| Danielle Zdon | | | |
| Bee Mou | | | |
| Tou Ly | | | |
| Allison Janssen | | | |
| Kathi Graham | | | |

Call to Order: Warren called the meeting to order at 5:06 p.m. A quorum was present.

Approval of Agenda: Agenda was approved as written.

Approval of May 26, 2011 Minutes: Minutes were approved as written.

Community Comments: There were no community comments.

Consent Agenda:

- a. **UST Authorization Contract-** University of St. Thomas sent a draft Authorizer contract to Maychy and she sent it to the board on June 3, 2011. Dave Peterson, Authorizer Liaison from the University of St. Thomas gave out copies of the Draft 2 contract. The second draft was necessary because there were editorial changes made to the original draft. The authorizer contract with UST will be a two year contract and that is based on the scores HOPE received from the renewal process. The maximum renewal was for five years. HOPE scored highly in the financial governance area and with the issues of not making AYP the academic scores were lower than UST would have liked to see. Having an authorizer is required by law. HOPE would not be able to open July 1, 2011 if the authorizer application was not approved by the board and submitted to the Minnesota Department of Education before June 30, 2011.

Danielle motioned to approve Consent Agenda items. Kim seconded. Approved.

Committee Reports

Executive Committee

HOPE will begin to focus on strategic planning. Maychy met with a consultant from MAP for Non-profits to assist in the strategic planning process. The consultant suggested a two hour training in July for board members. Maychy asked if there were any scheduling conflicts and the decision was made that she would choose a few possible dates for the training and would send to the board members to check for availability.

Finance Committee

Revenues exceed expenditures by \$455,472. Nick has made some changes in areas of the budget that we have not spent. HOPE has currently spent approximately 81% of the budget and all expenses seem to be on track.

Board Development

MAP for Non-Profits met with Danielle and Maychy to discuss a process to interview and recruit a community member for the board. With the recent resignation of teacher board member, Ania Wrase the board development committee hopes to recruit two community members. MAP has a one-time fee of \$250 for their services to recruit and interview potential board candidates. The idea behind adding two community members is to have more diversity on the board and to have individuals in other specialty areas besides charter schools.

Danielle motioned to approve the MAP agreement. Kim seconded. Approved.

Marketing

No Marketing Committee minutes.

Policy Committee

No Policy Committee minutes.

Ania made a motion to approve the Committee minutes. Barb seconded. Approved.

New Business

Director's Report – Report Attached

- The year ended with what had been a steady enrollment of 475.
- East Side Learning Center (ESLC) is looking at collaborating with HOPE in a tutoring program. ESLC provides the tutors and HOPE would need to provide the space for them.
- The Q Comp plan was updated to be resubmitted to MDE because there were some revisions made because HOPE is not meeting all of the requirements including an issue with the Teacher Evaluation process. The school wide goal has not been met for the past two years.
- Maychy will move forward with the plans for the 2011-2012 school year that were discussed at the May meeting because no information has been released yet regarding legislation going into a special session.

Board Officer Elections

Board Officer elections were held for the three open officer positions of Board Chair, Board Treasurer, and Board Secretary:

Kim nominated Warren for the Board Chair position. Warren accepted. Barb seconded. Approved.
Allison nominated Kim for the Board Treasurer position. Kim accepted. Bee seconded. Approved.
Barb nominated Allison for the Board Secretary position. Allison accepted. Kim seconded. Approved.

Maychy reminded current and new board members that they are to be serving on at least one committee and that there is to a board member as the chair of those committees. The committees include the Executive, Finance, Board Development, Marketing, and Policy. Maychy handed out board committee descriptions and sign-up sheets for the committees; she has requested that these be turned in by August 1, 2011.

Meeting adjourned at 6:20 p.m.

Next meeting on August 25, 2011