

HOPE Community Academy
Minutes of the Board of Directors Meeting
October 13, 2011
720 Payne Avenue, St. Paul, MN 55130 – Conference Room of HOPE

Members present

Kathi Graham
Warren Hegge
Kim Schmidt
Danielle Zdon
Allison Janssen
Bee Moua

Absent

Tou John Ly

Staff Present

Maychy Vu
Stacey Avila

Also Present

Nick Taintor

Call to Order: Warren called the meeting to order at 5:08 p.m. A quorum was present.

Approval of Agenda: Agenda was approved as amended removing Q Comp presentation from New Business as this was last month's presentation. Approved.

Approval of September 22, 2011 Minutes: Minutes were approved as written.

Community Comments: There were no community comments.

Consent Agenda:

- a. **Budget Revisions-** Changes have been made to the 2011 – 2012 budget since the budget was adopted in May. The changes are in part related to the fact that enrollment is lower than anticipated, 15 students under projection is a loss of approximately \$150,000. Minor changes were made to the expenditure side and there have been no staff related changes.
- b. **2011 – 2012 Dakota Academic Consulting Contract** – Bonnie Overweg through Dakota Academic Consulting has been HOPE's E-Rate consultant since 2006 and HOPE would like to renew this contract for the 2011 – 2012 school year. The cost for this year \$3,300.

Danielle motioned to approve the Consent Agenda. Kim seconded. Approved.

Committee Reports

Executive Committee

The Executive Committee discussed the issue that there is a conflict of interest with one of the board members and the Director, Maychy Vu. John Tou Ly is Maychy's brother and therefore he has decided to resign as a board member but will continue his duties as a board committee member. The executive committee also discussed the protocol for the board receiving information through e-mail.

Finance Committee

Nick covered the budget revision and notes were provided as to where cuts can be made. MDE contacted Maychy regarding a missing Student Accounting Report from the 2010 audit. Maychy and Nick worked with the auditors to provide this report and they will include this with the audits going forward.

Board Development

The Board Development Committee heard back from Karen at MAP and she is looking for board candidates and HOPE will receive weekly updates in regards to the two community member positions we are recruiting for.

Marketing

No Marketing Committee minutes.

Policy Committee

No Policy Committee minutes.

The committee reports were approved as presented.

New Business

Director's Report – Report Attached

- Enrollment is currently at 465.
- AYP was made in reading however not in Math so HOPE will now focus on math while continuing efforts in reading.
- Hmong Student Organization at the University of St. Thomas are interested in tutoring on Tuesday and Thursday evenings from 5 – 6:30 p.m. There will be no dinner offered during this time however; HOPE may offer a light snack. HOPE is going to stress the importance of the tutoring program being a family benefit and not a place for their children to be dropped off.
- The Strategic Planning has gone from three to two forums; the board forum joined the school forum.
- The MACS Annual Conference can count as Continuing Board Education.

Meeting adjourned at 5:47 p.m.

Next meeting on October 13, 2011