



Board of Directors  
Thursday, February 28, 2019  
HOPE Conference Room  
5:00 p.m.

## MINUTES

*Present:* Andy Grover, John Yang, Ka Zoua Yang, Mai Vang, Sia Lo, and Zuag Lee

*Absent:* Pao Yang

*Staff:* Maychy Vu, Nancy Cheng

*Others:* Jenny Abbs and Mimi Palen-Clare

The meeting convened at 5:03 p.m.

### I. Call to Order

### II. Approval of Agenda

*MOTION: Andy moved, Zuag seconded the motion to approve the agenda. No further discussion.*

**Motion carried**

### III. Approval of Minutes: January 24, 2019

*MOTION: Andy moved, John seconded the motion to approve the January 24, 2019 meeting minutes. Andy noted the word January was missing in the date. Motion carried.*

### IV. Community Comments

There was none.

### V. Consent Agenda

There was none.

### VI. Committee Reports

- Executive Committee

Mai reported the Executive Committee discussed the ED salary increase and the ED Succession Plan. The draft ED Succession Plan will be brought to the board for approval at the March meeting. See the attached February 21, 2019 minutes for more details.

*[Sia joined the meeting at 5:22 p.m.]*

- Board Operations Committee

Ka Zoua was not present at the meeting. No report was given.

- Finance Committee
  - January 2019 Summary Report
  - January 2019 Summary Income Statement
  - January 2019 Balance Sheet
  - January 2019 Payment Register

Jenny went over the financials. See the attached January 2019 Financial Statements and Supplemental Information Report provided with the meeting materials.

*[Mimi joined the meeting at 5:30 p.m.]*

Jenny provided information to the board about a new fund called Title IV that will be providing \$13,000 to each school this year, and an additional \$13,000 for the next school year. There hasn't been a lot of details provided yet. The monies from this fund will be focused on student support for mental health and academic enrichment, outside of the school day. Discussion followed and Jenny responded to questions.

***MOTION: John moved, Sia seconded the motion to approve the January summary report, summary income statement, balance sheet, and payment register. No further discussion. Motion carried.***

Jenny stated current ADM has gone down to 493, less than our revised budget of 495. Discussion followed on ways to help with increasing enrollment numbers.

Possible factors on decreasing numbers:

1. Common comment from parents are that their kids are telling them that they've been at HOPE too long and they want to go to a different school. The parents are actually listening to their kids.
2. The start time: kids are not able to get up in time for the bus pick-ups

Possible ways to encourage and engage kids:

1. Have information sessions with the kids to get their feedback.
2. Do a student survey.

#### **VII. Existing Business**

1. The Bond Covenant meeting has been re-scheduled for Tuesday, March 19th at 4:30 p.m. All board members are encouraged to attend.
2. Discussion followed on St. Thomas' position regarding HOPE's bond covenant.

#### **VIII. New Business**

1. Executive Director's Report
  - We have received a response from St. Thomas to our February 26th letter regarding the correction needed to the language in their January 16th letter re: the November 29, 2018, on-site visit.
  - S & P Global Rating System - Rating remained the same as last year at a BB

*[Ka Zoua joined the meeting at 5:50 p.m.]*

2. Board Operations Committee

Ka Zoua provided the following updates:

1. The Operations Committee did not meet in March due to the first scheduled bond covenant meeting then school closed due to the snowstorm.
2. Reminder: We have 3 vacant positions open this year on the board: community (Sia), teacher (Zuag), and parent (Ka Zoua). We have no candidates at this time, so any help on outreach will be appreciated. Andy and Zuag will send e-mail to teachers to see if there are any interests. Mai encouraged the board members going off this year to consider serving another term, and that any interest should be sent to Ka Zoua so that your candidate profile can be listed on the ballot.
3. Ka Zoua asked Mimi to report on the self-board evaluation results. Mimi provided a summary of the results and touched on key points from the two documents included with the materials: 1) 2019 Board Self-Evaluation Summary; and 2) 2019 HOPE Annual Board Self-Evaluation Breakdown of Ratings. One board member did not complete the survey. Overall the results were positive and Mimi was pleased with the results. The board has made significant strides.

3. Plus/Delta

Plus:

1. We just received a good board self-evaluation results from Mimi's report tonight.
2. Add the school's mission statement on the agenda template to remind everyone of HOPE's mission statement.

Delta: None.

4. Others

The closed meeting for the ED's 360 Review is to follow tonight's meeting.

The next Board meeting is on Thursday, March 28, 2019 at 5:00 p.m. in the HOPE Conference Room.

The meeting adjourned at 6:27 p.m.

Closed Session:

The board was presented with the 360 results from the Executive Director's review. The board will meet at a later date to determine final decision.