

Board of Directors
Thursday, September 27, 2018
HOPE Conference Room
5:00 p.m.

MINUTES

Present: Andy Grover, John Yang, Ka Zoua Yang, Zuag Lee and Sia Lo

Absent: Mai Vang and Pao Yang

Staff: Maychy Vu and Nancy Cheng

Others: Jenny Abbs and Aaliyah Hodge

The meeting convened at 5:08 p.m.

I. Call to Order

II. Approval of Agenda

MOTION: ***Sia moved, Ka Zoua seconded the motion to approve the agenda. No discussion. Motion carried.***

III. Approval of August 25, 2018 Minutes and Board Retreat Minutes

MOTION: ***Sia move, Ka Zoua seconded to approve the August 25, 2018 Minutes and Board Retreat Minutes. Motion carried.***

IV. Community Comments

There were none.

V. Consent Agenda

1. JME Bus Transportation

Regular Education Transportation

2. EZ Ride 4 U

Van Transportation Vendor-homeless and special education transportation

3. 2017-18 Annual Report

4. 2018-19 Annual Charter School Assurances

Background: As part of a 2011 lawsuit, ACLU v. Tarek ibn Ziyad Academy, MDE agreed to adopt certain assurances for charter schools and authorizers, and to ensure that each charter school annually signs the assurances, sends them to the authorizer and provides a copy to MDE. The following are the current policies for reference to these assurances:

Religious Accommodation

Facility Neutrality Equal Access for Student Non-Curricular Groups

Facility Neutrality Equal Access for Boy Scouts Title 36 and Other Outside Youth Community Groups

5. 2018-19 Teacher Contracts

Fang, Lou

Xiong, Soua

MOTION: Ka Zoua moved, Zuag seconded to approve the consent agenda. No further discussion. Motion carried.

VI. Committee Reports

1. Executive Committee
 - Met on September 20, 2018.
 - Board Training Program: Required topics & other topics to get board's input.
 - Set two goals: Executive Director Succession Plan & Executive Director Grievance Process.
 - Add Annual Evaluation of the Executive Director
 - Board Retreat planning discussion about moving this from Board Operations Committee to Executive Committee
 - Next meeting is Wednesday, October 17, 2018 at 5:30 p.m.
2. Board Operations Committee
 - Did not meet yet. Meeting is set for October 10 at 4:30 p.m.
3. Finance Committee
 - August 2018 Summary Report
 - August 2018 Summary Income Statement
 - August 2018 Balance Sheet
 - August 2018 Payment Register

MOTION: Sia moved, John seconded the motion to approve the August 2018 Summary Report, Summary Income Statement, Balance Sheet, and Payment Register. No further discussion. Motion carried.

VII. Existing Business

1. *Board Development Plan (highlights of discussion)*
 - Goal #1 Increase Board Engagement, Attend at least 2 school functions/events
 - Raise money for school uniform for sports.
 - Increase afterschool activities (Spelling Bee).
 - Hmong New Year.
 - Have some sort of funding for the needs (staff's/student).
 - Engage with parents, get to come join board meetings.
2. *Board Training Program*
 - Board training program & possible topics: Open Meeting Law; Title I, II, & III Programs and budgets; Finance – how does the board get separate funding (without MDE restrictions) such as fundraising, foundations, etc.
 - Share out of training outcomes at the next board meeting.
 - New and all board members need to turn in a copy of their certificates of completion of training to Executive Director for HOPE's recordkeeping.
 - On-going board training for all members in January of each year.
3. St. Thomas Contract Project
 - Table to next board meeting.

VIII. New Business

1) Executive Director's Report

Dashboard Orientation

- Executive Director Vu demonstrated how to implement and use the dashboard to monitor and track the Strategic Plan's KPIs and Milestone.
- Executive Director Vu will add the Strategic Plan dashboard to DropBox for all to view and check on progress.
- Monthly updates will be given by Executive Director Vu.

2. Board Retreat SY2019-20

- Table to next board meeting.
- Ka asked about moving the Retreat Planning from the Board Operations Committee to the Executive Committee and the reason for it.
- Executive Director recalled the rationale was that members of the Board Operations Committee consisted mostly of teachers, who did not serve on the board. From past two years, the teachers did not know, or were aware of, board issues.

4. Plus/Delta

Plus: NONE

Delta: NONE

3. Others

There were no other items.

The next board meeting will be on Thursday, October 25, 2018, at 5:00 p.m. in the HOPE Conference Room.

The meeting adjourned at 6:39 p.m.